**BLT/DLT Professional Development Approval Form**

Complete form and turn in to your Principal for the BLT.

*\*\*\* Attach information (registration, flier, etc.) about the requested Professional Development along with costs associated with this request and if a substitute is needed. Make sure to turn this in early to the BLT to assure time for approval. Reviewed: 10/26/2018*

Name:       Building: Date:

Subjects and Grade Levels Taught

1. Does the Professional Development Session requested align with the District’s Goals?

If yes, explain and align with one or more of the goals below:

Goal 1 : By the Spring of 2024, the district will have implemented a comprehensive approach to differentiation whereas 75% of instructional staff institute, model, and utilize effective researched based strategies as defined by local measures

Goal 2 : By the Spring of 2024, one hundred percent of the district staff will consistently contribute data on student progress to be used to identify professional development needs for all staff as defined and measured by data collected and used by the District Leadership team and Building Leadership Teams.

Goal 3 : By the Spring of 2024, the district will have a comprehensive Response-to-Intervention (RTI) program in all buildings developed and implemented, as tier stages are developed, with high-quality instruction and universal screening of all children in the general education classroom as defined by local measures (i.e. RTI team checklist for each building in process, TBTs-Teacher Based Teams and BLTs - Building Leadership Teams reports to District Leadership Team).

The Professional Development Session aligns with   (1,2,or 3) because

2. Is the Professional Development Session requested going to enhance instruction/supervision?

Explain, in whichever area applies below. Circle the area it applies to for your explanation.

a. Grade level Instruction/Supervision

b. Building level Instruction/Supervision

 c. District level Instruction/Supervision

The Professional Development Session enhances (a, b or c) because

3. If you are approved, you must find a way to share the information with either your building or district. How, with whom, and when will you share the Professional Development Information with others?

Do not write below, BLT and DLT only.

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District Leadership Team

\_\_\_\_ Approved- Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_ Denied

 Reason:

Building Leadership Team

\_\_\_\_ Approved - Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_ Denied

Not aligned with district goals.

Other \_\_\_\_\_\_\_\_\_\_\_

\*\*FOR LPDC CEUs COMPLETE APPROPRIATE FORMS AND TURN IN ACCORDING TO LPDC PROCESS.

http://www.napoleonareaschools.org/Content2/16