



## DISTRICT OFFICE

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NAPOLEON, OHIO 43545  
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INFO@NAPOLEONAREASCHOOLS.ORG  
SUPERINTENDENT ERIK BELCHER  
TREASURER MICHAEL BOSTELMAN

Parents of Napoleon Area Schools student:

On Friday afternoon, September 18<sup>th</sup>, Napoleon Jr/Sr High was notified of a positive Covid-19 case of a Napoleon HS student.

The student's attendance and movement was tracked for 48 hrs prior to symptoms and the following classrooms and areas were attended by the student:

1<sup>st</sup> period English II Mr Schroeder  
2<sup>nd</sup> period Biology, Mrs Seagrave  
3<sup>rd</sup> period Study Hall Mrs Morgan  
4<sup>th</sup> period Honors Algebra 2, Mr Bohls  
5<sup>th</sup> period Lifetime Activities Mr Wesche  
6<sup>th</sup> period Concert Choir, Mr Murcko/Mrs Morgan  
Zone 2, section C, C-Lunch (B1 day)  
Zone 1, section B, A-lunch (B2 day)  
7<sup>th</sup> period American History, Mr Inselmann  
8<sup>th</sup> period Spanish 2, Mr. Ebaugh  
Weight Room, 9/15 after 3pm  
Bus #18 9/15, 9/16, 9/17

If your child was found to be a close contact due to classroom or bus exposure you were notified by the Henry County Health Department on Friday the 18<sup>th</sup>. This notice is to inform parents of students who may have been exposed but are not considered a close contact. If you should have any questions please call the school and ask to speak to a member of the Covid Response Team or email the team at [covidteam@napoleonareaschools.org](mailto:covidteam@napoleonareaschools.org).

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BOARD MEMBERS MARCIA BRUNS ERIKA DAMMAN RYAN CRANDALL TY OTTO MICHAEL WESCHE

#ALLINNAPOLEON



NAPOLEONAREASCHOOLS.ORG  
@NAPOLEONAREASCHOOLS  
@NAPOLEONSCHOOLS  
@NAPOLEONAREASCHOOLS



Dear Parent(s),

This letter is to notify you that a student or a staff member in your child’s classroom or on their sports team has tested positive for COVID-19. We understand this might lead you to have questions and we intend to answer many of them in this letter.

First and foremost, **the health department will notify you if your child is deemed a close contact of this confirmed case and will give you further instructions on whether your child will have to stay home for a 14 day quarantine.**

When someone tests positive for COVID-19 in the school district the following steps are implemented:

- The positive case remains home per health department recommendations and cannot come to school or participate in any school-related activities until all criteria is met to return. This criteria is in accordance with the Ohio Department of Health and Centers of Disease Control and Prevention. This is handled between the positive case and local health department.
- A thorough cleaning of the area(s) in which the positive case occupied is conducted by the school district.
- The school district cooperates with the local health department to identify any potential contacts of the positive case. Providing student and staff contact information helps with contact tracing in the event that more individuals will need to be excluded from the school building and school activities. Again, the health department will notify you if your child is deemed a close contact and will give you further instructions.

Because your child may have been exposed, we ask that you please monitor your child for any of the symptoms listed below and contact your medical provider if you have any questions regarding COVID-19.

- |   |                          |                      |
|---|--------------------------|----------------------|
| • Fever                                       | • Fatigue                | • Congestion or      |
| • Chills                                      | • Muscle or body aches   | runny nose           |
| • Cough                                       | • Headache               | • Nausea or vomiting |
| • Shortness of breath or difficulty breathing | • Loss of taste or smell | • Diarrhea           |
|   | • Sore throat            |                      |

More information on COVID-19 can be found at [www.coronavirus.ohio.gov](http://www.coronavirus.ohio.gov) or [www.cdc.gov/coronavirus](http://www.cdc.gov/coronavirus). Please refer to the attached *Contact Tracing: Do Your Part to Keep Henry County Healthy* handout.

If you have questions regarding the information in this letter, please contact your local school district.

# Contact Tracing: Do Your Part to Keep Henry County Healthy



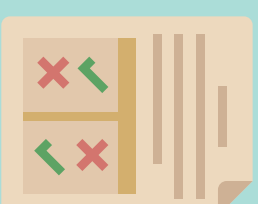
## Diagnosed with COVID-19



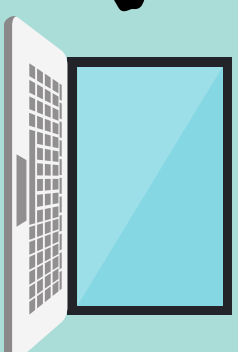
Student A becomes ill  
and is sent home



Student A receives  
positive (+) COVID test



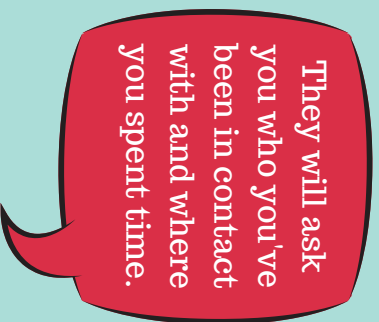
Results sent to  
local health department (LHD)  
by healthcare provider or lab



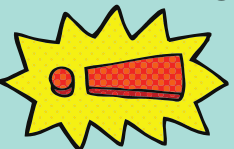
Information is entered  
into disease reporting  
system by LHD



Staff at health  
department  
(contact tracers)  
will call student  
A (parent or  
guardian if  
under 18)  
to check in on  
your health



They will ask  
you who you've  
been in contact  
with and where  
you spent time.



Any information you  
share with public  
health workers is  
**CONFIDENTIAL.**  
This means that your  
personal and medical  
information will be  
kept private.



Student A will

- Stay home except to get medical care
- Stay away from others in the home, especially people who are at higher risk
- Monitor symptoms



Student A will **ISOLATE** until

- At least 10 days have passed since symptom onset **AND**
- At least 24 hours have passed since resolution of fever without the use of fever-reducing medications **AND**
- Other symptoms have improved

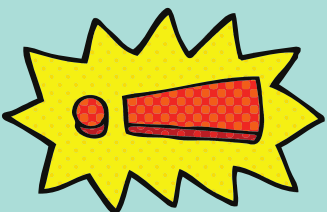


Staff at health  
department  
(contact tracers)  
will continue to  
check in on your  
health until  
isolation is  
complete and  
track symptoms

# Exposed to Someone With COVID-19



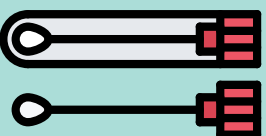
Staff at health department (contact tracers) will call you to inform you that you may have been exposed to COVID-19



Any information you share with public health workers is **CONFIDENTIAL**. This means that your personal and medical information will be kept private.

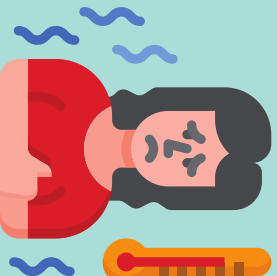


Staff at health department (contact tracers) will continue to check in on your health until quarantine is complete



Contacts will **QUARANTINE**

- Stay home for 14 days. The LHD will help determine the final day of quarantine.
- If possible, stay away from others, especially people who are at higher risk for getting very sick from COVID-19



If you get tested and test negative (-) for COVID-19 or feel healthy, you should continue to stay home (quarantine) since symptoms may appear 2 to 14 days after exposure to the virus.



If you become ill during the 14 days of quarantine, contact the health department and your healthcare provider.



Take temperature twice a day and watch for fever and other symptoms of COVID-19